

Date: 07/04/2014

**NOTICE**

The annual stock-verification of the holdings at NCRA and GMRT SIRC will be carried out on the following dates.

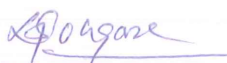
NCRA SIRC stock verification: 28th April 2014 to 30st April 2014

GMRT SIRC stock verification: 1st May 2014 to 2nd May 2014

Staff members are requested to return all the SIRC material (books, journal volumes, CD-ROM's, slides, loose issues etc.) borrowed from the SIRC on or before the above mentioned dates.

During the stock-verification NCRA and GMRT SIRC will be open for reading purpose only. After the completion of stock verification users can borrow books and journals from the SIRC.

All are requested to cooperate.



Sanjay Dongare  
GMRT-NCRA SIRC

Sub: Inspection of Accounts for the year 2013-14.

The following information/documents related to Library may be furnished to IIW/DAE immediately:

1. The latest Physical Verification Report of the Library Books.
2. List of books found missing during the last verification indicating the cost of each such book.
3. Total amount of advance outstanding with suppliers as on 31.03.2013 against the supplies of books/magazines. An up-to-date list with details such as name of supplier, date of payment of advance, advance amount, name of book/ magazine/ periodical with cost may be furnished.
4. Total budget of Library and the expenditure incurred against the same during 2012-13.

Item1: We have carried out stock verification of both SIRC on 28<sup>th</sup> April – 2<sup>nd</sup> May 2014.

NCRA SIRC stock verification: 28th April 2014 to 30st April 2014

GMRT SIRC stock verification: 1st May 2014 to 2nd May 2014

The details of the report attached herewith.

2. List of missing books.

NCRA Books:

1. Object-oriented database: system approaches and architecture Acc. No. 10876 Price: Rs. 150/-
2. On the activity of nuclei of G028 by AMBARTSUMIAN, V. Acc. No 378 Price: Gratis.

GMRT Books:

1. Vishwa kase nirman zhale By Bhalerao, S. Acco. No. 10499 Price: Rs. 25/-
2. Everyman's database Prmer By Robert, B. Acc. No. 1447 Price: Rs. 90

4. No outstanding payment against books with suppliers for the year 2013-2014. We pay the bill amount only after the receipts of books. We have subscribed online access to most of the journals.
5. Total budget of library and the expenditure incurred for the year 2013-14  
Expenditure :Rs. 34, 24000/-